



**E.L.K. ENERGY INC.
BOARD MEETING SUMMARY
Wednesday, April 23, 2025
3:00pm – 4:00pm**

E.L.K. ENERGY INC. BOARD MEMBERS

Sherry Bondy (Chair), Rob Shepley (Vice Chair), Kim DeYong, Jeff Scott, Doug Sweet, Kate Giurissevich, Joe Malandrucolo

MANAGEMENT:

Farooq Hyder, Marc Hamelin, Kayla Lucier, Rachel Janzen

Item	Summary
a) CEO-25-11 Board Meeting Dates	The Board approved the next E.L.K. Board meeting date for May 28, 2025.
b) OM-25-05 Outside Operations Report	<p>The Board was provided with an update on the Outside Operations.</p> <ul style="list-style-type: none">• The following training has been completed: Utility Work Protection Code (all outside staff), CPR & AED Training, Meter Tech Level 2 (1 employee), and Powerline Apprentice Level 3 (1 employee).• Upcoming training for staff includes Powerline Apprentice Level 3 (1 employee), Pole Top Rescue, and Bucket Evacuation.• Due to the warmer weather, the number of locate requests is increasing. Since beginning of the year, E.L.K. has received 391 locate requests and 98% of the locates were completed within 5 business days.• All outstanding tree trimming service orders have been completed.• Poles have been installed for the Belle River secondary supply. Holes have been sucked for the poles for

	<p>Kingsville secondary supply.</p> <ul style="list-style-type: none"> • The vault for the transformer at Heritage Park in Essex is scheduled to be installed on April 21, 2025. • Operations will be requesting locates for the 13 poles. The PO for the poles will require approval at today's meeting. • Operations will be looking to replace the transformers with moderate and severe rust in 2024. There will be a total of 6 transformers that will be part of transformer replacement program. This project is set to begin in Q3 of this year. • E.L.K. is working with an engineer to complete the design for this project. Once the design is complete, this project will be tendered for the civil infrastructure. The purchase order for the project design has been issued. • System inspections for 1/3rd includes Kingsville and Cottam. This will include sound and bore testing for the poles, visual inspection for transformers and other assets. The result of the inspection will be shared with the Board and corrective action will be part of 2026 capital budget. • The Primary Metering Equipment (PME) for Kingsville and Belle River have been ordered. E.L.K. is waiting for the locates for both locations to install the new poles for PME. • E.L.K. has completed it's ESA annual audit. The result of the audit has been submitted to the ESA Regulatory department.
c) FRA-25-20 Inside Operational Update	<p>The Board was provided with an update on the Inside Operations:</p> <ul style="list-style-type: none"> • Day-to-day operations are consistent and stable. Clean up of the paper files continues so that they're stored electronically on the appropriate accounts. • In preparation for a possible Canada Post strike in May, E.L.K. is asking customers for their email addresses and confirming those already on file. • E.L.K. is continuing to take action on cyber security and is currently testing the system for an external attack.

d) FRA-25-24 Year End Update	<ul style="list-style-type: none"> • As of April 16, 2025, E.L.K. Finance is continuing to provide support to the Auditors. • The 2024 draft financial statements are in process and will be provided to the auditors for review. • Audited financial statements will be presented in the May board meeting.
e) CEO-25-13 GIS Implementation	<ul style="list-style-type: none"> • ELK reported that the final data migration and production of new GIS software has been completed and is now ready to be used.
f) CEO-25-14 Energy Sector Support Against US Tariffs	<ul style="list-style-type: none"> • E.L.K. administration reported that only one product has been impacted by the U.S. tariffs, a termination kit used for the underground risers. • E.L.K. will continue to review upcoming orders and seek alternative suppliers where reasonable and where ratepayers are not unduly impacted.