



**E.L.K. ENERGY INC.
BOARD MEETING SUMMARY
Thursday, January 23, 2025
3:00pm – 4:00pm**

E.L.K. ENERGY INC. BOARD MEMBERS

Sherry Bondy (Chair), Rob Shepley (Vice Chair), Kim DeYong, Jeff Scott, Doug Sweet, Kate Giurissevich, Joe Malandrucolo

MANAGEMENT:

Farooq Hyder, Marc Hamelin, Kayla Lucier, Rachel Janzen

REGRETS

John Kerr

AGENDA

Item		Summary
	a) CEO-25-01 February & March Board Meeting Dates	The Board approved the next E.L.K. Board meeting dates for February 20, 2025 and March 26, 2025.
	b) OM-25-01 Outside Operations Report	<p>The Board was provided with an update on the Outside Operations.</p> <ul style="list-style-type: none"> • During the month of January, 35 locate requests were received and all locates were completed within 5 business days. • 2025 Capital Replacement program includes 13 poles in Belle River & Comber, 6 transformers in Belle River and Comber with moderate or severe rust, • E.L.K. Energy Inc. will continue to follow the Maintenance and Inspection plan in 2025 for Area 1 (Kingsville and Cottam). The result of the inspection will be shared with the Board and corrective action will be part of the 2026 capital budget. • E.L.K. will be completing vegetation control for Area 2 (Essex and Harrow) in 2025, per the schedule.

Item		Summary
		<p>Kingsville/Belle River second feeder update:</p> <ul style="list-style-type: none"> • E.L.K. Management confirmed that once the agreement with Hydro One is finalized, Hydro One will begin their work to accommodate for the secondary feed. E.L.K. will then begin to install primary metering equipment with an approximate completion in 24-26 weeks. Once the primary metering equipment is installed, switches for Kingsville and Belle River will be completed in approximately 40-48 weeks.
	c) FRA-25-01 Inside Operations Report	<p>The Board was provided with an update on the Inside Operations.</p> <ul style="list-style-type: none"> • Approximately 750 additional customers have now signed up for e-billing due to the postal strike. E.L.K. continues to encourage customers to use the web portal to stay current. • The O.E.B. issued website requirements that E.L.K. is currently working to complete. • E.L.K. is continuing to cross train employees in various areas. • E.L.K. continues to enhance its Cyber Security as required by the Ontario Energy Board
	d) OM-25-02 Primary Metering Equipment Failure	<ul style="list-style-type: none"> • On January 19, 2025, at approximately 1:00AM, E.L.K. determined that the Harrow North Primary Metering Equipment (PME) had failed. E.L.K. staff worked with Hydro One to restore power for the customers and by-passed the PME. Due to this equipment failure, E.L.K. requires a planned outage for January 28, 2025, to replace the PME.
	e) FRA-25-02 Draft 2025 Capital Budget	<p>The 2025 draft capital budget was provided to the Board for review and guidance on priorities. The final budget will be presented to the Board for approval in the coming months.</p>