



Locator (1 position available)

E.L.K. Energy Inc. is a Local Distribution Company serving the communities of Belle River, Comber, Cottam, Essex, Harrow and Kingsville. We are currently accepting applications for the position of a Locator.

Reporting to the Line Supervisor, the successful candidates will be responsible for accurately identifying and locating underground electrical plant for crews, customers, internal and external contractors.

When deemed to meet the requirements, the incumbent may also be required to assist with after-hours emergencies as required, including the ability to be at the scene of the call within a reasonable time of first receiving any call.

This position is a full-time union position with compensation based on the IBEW Collective Agreement. Hours of work are 40 hours per week, 7:30am-4:00 pm (during Daylight Savings Time, 7:00am-3:30pm), with a 30-minute lunch.

Main Responsibilities

- Accurately perform cable locates to ensure the safety of the public and contractors while maintaining the integrity of the system and exercising good judgement.
- Record locate findings accurately for use by the Company, customers and others.
- Maintain good customer and public relations while working independently, balancing workload and consistently meeting deadlines.
- Search, retrieve and interpret data from GIS and report any anomalies to the GIS Department.
- Ensure that the Occupational Health & Safety Act, IHSA rulebook, corporate policies and procedures are followed.
- Conduct streetlight inventory counts and streetlight patrols.
- Conduct physical verification of plant and equipment, as recorded in GIS.
- Conduct Joint Use attachment physical verification in accordance with Joint Use Agreements.
- Deliver Company communications to customers with respect to planned vegetation management projects and assisting customers with special requests with respect to activities and/or timing.,
- Other duties as assigned.

The ideal candidate will possess the following minimum attributes, skills and qualifications:

- Grade 12 Secondary School Diploma. Candidates must also successfully complete the Company's locates training within the probationary period. Education or employment background in construction, electrical, landscaping, surveying, GIS or CAD would be an asset.
- A minimum of one year of job-related experience in the industry is preferred.
- Must have a working knowledge of IHSA rulebook, OSHA Regulations for Industrial and Construction Projects and Book 7 (traffic control). Solid understanding of Microsoft Word, Excel, Outlook and experience with a digital drawing tool
- Must have strong organizational and interacting skills including records management; demonstrable written and verbal communication and interpersonal skills.
- Must have a good understanding of the electrical distribution business. Must possess and maintain a valid Class G Driver's Licence with a clean driver's abstract.

Qualified applicants may submit their application up to and including **Monday, January 8, 2024..**

Applicants must apply through the link below:

[Apply Here](#)

E.L.K Energy is an equal opportunity employer and is committed to a workplace culture that fosters inclusion and respect. Applicants who have been contacted for an interview, and who require accommodation during the recruitment process under the Human Rights Code or the Accessibility for Ontarians with Disabilities Act, should contact 519-776-5291. While we appreciate all applications received, only those invited for an interview will be acknowledged. Any personal information submitted will be managed in accordance with the requirements of the Municipal Freedom of Information and Protection of Privacy Act and will be used only to determine eligibility for employment.