

## **OFFICE CLOSURE NOTICE:**

E.L.K. office and phone hours on Friday November 17<sup>th</sup> will be 9-3PM. Sorry for any inconvenience.

Additionally, E.L.K. office will be closed to the public from November 22-24<sup>th</sup>. Regular office hours will resume on November 27th<sup>th</sup>.

During this time when the E.L.K. Staff is participating in professional development the phones will be answered by our afterhours phone service. We ask that you please limit calls to urgent matters/emergencies. Any account related questions will be addressed the following week.

We apologize for any inconvenience and thank you for your patience.